



## Grand Chapter Order of the Eastern Star

Rite of Adoption for the State of North Carolina  
An Affiliate of the Most Worshipful Prince Hall Grand Lodge of  
Free and Accepted Masons of North Carolina and Jurisdiction, Inc.

Post Office Box 3844  
Durham, North Carolina 27702-3844

(Office) 919-683-6368 (Fax) 919-683-6759

**Date:** May 2020

**To:** All Subordinate Chapter Secretaries  
**From:** Sister Cynthia B. Wilkerson, Grand Secretary  
**Subject:** Annual Financial Report

Below are the instructions for completion of the **FILLABLE** Annual Financial Report form on the Grand Chapter website ([www.goesphanc.org](http://www.goesphanc.org)). If you need a packet sent to you please email [oesgrandsecretary@gmail.com](mailto:oesgrandsecretary@gmail.com) or have questions please call the Grand Chapter Office at (919) 683-6368.

**Line 1 - Benevolent Dues:** Total Benevolent members include Exempt Benevolent members.

**Line 2 - Total exempt from Benevolent:** These are OES members 85 years of age with 40 or more years of continuous service.

**Line 3 - Total Benevolent due Grand Chapter:** A check or money order must be written for this amount. The total should equal line 1 (minus) line 2

**Lines 4-8 - Grand Chapter Tax, Central Children's Home, Grand Conference Tax, Youth Tax, and District Deputy Tax:** The number of members should include the total members in your chapter.

**Line 9 - Supplies:** This is a standard \$10.00 fee for each Chapter

**Line 10 - Total exempt for Grand Chapter Taxes:** These are OES members 85 years of age with 40 or more years of continuous service. The number of members should be the same as Line 2.

**Line 11 - Total Taxes due Grand Chapter:** A check or money order must be written for this amount. The total should be lines 4 through 9 minus 10.

**USE ONLY THE FORMS ON THE WEBSITE OR MAILED FROM THE GRAND CHAPTER OFFICE.**

Please make sure that this report is signed by the Worthy Matron and Secretary and you apply your Chapter Seal.

**All Reports are due after the close of the chapter's fiscal year NO LATER THAN July 31 2020. A \$100.00 LATE FEE WILL BE ASSESSED AFTER THIS DATE.**